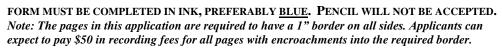
CITY OF BAINBRIDGE ISLAND

BOUNDARY LINE ADJUSTMENT APPLICATION





DATE STAMP <u>For City Use Only</u>		TO BE FILLED OUT BY APPLICANT PROJECT NAME: TAX ASSESSOR'S NUMBER:
		PROJECT STREET ADDRESS OR ACCESS STREET:
		FOR CITY USE ONLY
		FILE NUMBER:
		Project Number:
		DATE RECEIVED:
		APPLICATION FEE:
		TREASURER'S RECEIPT NUMBER:
	SUBMIT'	TAL REQUIREMENTS
APPLICATION		nust contain an original signature) and three copies must be ossible, originals must be signed in blue. Please identify the original
Supporting Documents	One original (which m copies (if an original is a total of two copies m	
FULL-SIZE DRAWINGS		uired drawings must be provided. Drawings must be folded and 18" x uction drawings or other sized drawings will be accepted unless
REDUCED DRAWINGS	Two copies of the draw	vings reduced to 11" x 17" must be provided.
SUBMITTING APPLICATIONS	agent. Should an agent must accompany the ap	tubmitted in person by either the owner or the owner's designated at submit the application, a notarized Owner/Applicant Agreement opplication (owner/app agreement attached). Please call (206) 780-intment to submit the application.
FEES	information. Review b and processing time.	nent of Planning & Community Development for submittal fee by the Kitsap County Health Department may require additional fees
ATTACHED SUBMITTAL CHECKLIST	NOTE: when submitti	I Submittal Checklist for further information. ing this application, please do not copy or include the Submittal ed to the back of this application.
unless these basic re		S WILL NOT BE ACCEPTED tand the submittal packet is deemed counter complete.

DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT 280 MADISON AVENUE NORTH • BAINBRIDGE ISLAND, WA • 98110-1812 PHONE: (206) 842-2552 • FAX: (206) 780-0955 • EMAIL: pcd@bainbridgewa.gov



FORM MUST BE COMPLETED IN INK, PREFERABLY <u>BLUE</u>. PENCIL WILL NOT BE ACCEPTED. Note: The pages in this application are required to have a 1" border on all sides. Applicants can expect to pay \$50 in recording fees for all pages with encroachments into the required border.

A. GENERAL INFORMATION

Name of pro	operty owner:		
Address:			
Phone:		Fax:	
N. C	,		
	property owner:		
Address:			
Phone:		Fax:	
	E-mail:		
Name of	property owner:		
Address:			
Phone:			
		county assessor's office is (are) not the agent, uthorization(s) must accompany this application	on.
Authorize	ed agent:		
Address:			
Phone:			
Person re	sponsible for payment:		
Address:	· · · · · · · · ·		
Phone:	-		
		Fax:	
	E-mail:	Fax:	



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4.	Project contact	: 			
	Address:				
	Phone:			Fax:	
5.	Name of land s	surveyor:			
	Address:				
	Phone:			Fax:	
		E-mail	l:		
6.	Planning depart	ment personnel fan	niliar with site:		
7.	Description of p	roposal:			
8.	Driving directio	ns to site:			
9.	Legal descriptio	n(s) (or attach):			



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10. Parcel informati	ion:	

Assessor's Parcel	Parcel Owner	Is Property	Acreage Before	Acreage After Adjustment
Number		Developed?	Adjustment	
		Y / N		
		Y / N		
		Y / N		
		Y / N		

11. Current comprehensive plan, zoning and shoreline designations and use of <u>subject parcel(s)</u>:

Lot Number	Comp Plan Designation	Zoning Designation	Shoreline Designation	Current Use
Lot				

12. Does the site contain an environm in Critical Areas Ordinance (<i>Bain</i> Chapter 16.20)?	•	☐ yes	□ no	unknown
If yes, check as appropriate:				
☐ wetland*	geologically hazardous are	a**		
☐ wetland buffer*	☐ zone of influence**			
☐ stream*	☐ slope buffer**			
stream buffer*	fish and wildlife habitat are	ea		

^{*} If your site includes a wetland or wetland buffer, a wetland report is required with your application.

^{**} If your site includes a geologically hazardous area or is within the zone of influence as defined in Bainbridge Island Municipal Code 16.20, a geotechnical report may be required with your application.



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13. Was the land platted in the past? (If yes, a copy of recorded plat i	s required.)
14. Is there any other information which is pertinent to this project? If yes, please explain:	□ yes □ no
I hereby certify that I have read this application and know	the same to be true and correct.
*Signature of owner or authorized agent	Date
Please print name	
*Signature of owner or authorized agent	Date
Please print name	

*If signatory is not the owner of record, the attached "Owner/Agent Agreement" must be signed and notarized

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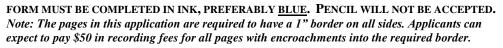
SUBMITTAL DOCUMENTS

Boundary line adjustments may be applied for by the owners of the property or the owners' applicant (with owner/agent agreement) included in the proposed adjustment. A pre-application conference is not required for a boundary line adjustment. However, meeting with a City planner prior to application is advisable. Applications must be submitted in person at the City of Bainbridge Island, Department of Planning and Community Development. Please call (206) 780-3762 to set up an appointment. A complete application shall include all applicable items listed below:

☐ A completed application form provided by the city containing the original signatures of all property owners;
☐ A notarized Owner/Applicant agreement signed by all owners in the event the owners designate an agent to act in their stead;
☐ The legal description of each lot involved prior to the lot line adjustment;
☐ The legal description of each lot involved after the lot line adjustment;
A scale drawing containing all the information required to be provided on the final boundary line adjustments plan pursuant to the sections below;
☐ Copies of draft deeds conveying title to the property being transferred pursuant to the boundary line adjustment if more than one property owner is involved; and
☐ Copies of any existing or proposed covenants or restrictions affecting the property or properties involved.
☐ Original deeds conveying title to the property being transferred pursuant to the boundary line adjustment if more than one property owner is involved; except that if the application only involves the aggregation of platted lots in common ownership, these deeds shall not be required;
Copies of the title reports for the property or properties involved (only two copies of each is required)

CITY OF BAINBRIDGE ISLAND

BOUNDARY LINE ADJUSTMENT APPLICATION





If the department determines that the application and information submitted with the application comply with the requirements of this code and all other laws, the department shall request that the applicant provide a final boundary line adjustment plan. The final boundary line adjustment plan shall be prepared by a licensed surveyor on a mylar (stabilized drafting film) and shall include the following information:
☐ North arrow;
☐ Written and graphic scale;
☐ Existing property lines and proposed property lines for all lots involved;
☐ Legal description of all lots involved after the boundary line adjustment;
☐ All boundary lines on all lots involved, including a reference with proper bearings and distances;
☐ Identification of all lots involved as Lot 1, Lot 2, etc.;
☐ Area of each lot before and after the proposed change.
☐ Location and dimensions of all public or private rights-of-way and easements, whether existing or proposed, and designation of any adjacent streets;
☐ Location of access to all lots involved;
☐ Location of all existing structures on all lots involved, with distance from all boundary lines;
☐ Location of all utilities, including but not limited to, wells (and their radii), septic drain fields, reserve drain fields, infiltration facilities, and detention basins.
☐ The dimensions of the perimeter of the parcels with complete bearings, distances and curve data (including included angle, radius, and length).
☐ Signature blocks, with notarization language, for all property owners;
☐ Signature block for approval by community development administrator; and
☐ A surveyor's certificate consistent with RCW 58.09.080 and all certificates and other information required by Chapter 58.09 RCW.
Drawing Format
Required size: 18" x 24"
Minimum scale: 1" = 100'
Border: 1" minimum all sides

Owner/Agent Agreement

County Assessor's account	number		_, located at
Bainbridge Island, Washington.	The undersigned hereb	y gives (give) consent and approv	val to
to act on his/her (their) behalf as	his/her (their) agent to	proceed with an application for (please
	planning permits	ce . building, water/sewer availability, r	ight-of-way, etc)
on the property referenced herein	n. This agreement auth	orizes the agent to act on the own	er's behalf for the
above checked applications thro	ugh (date or specific ph	ase)	<u>.</u> .
Owner of Record	Date	Owner of Record	Date
Owner of Record	Dute	Owner of Record	Bute
STATE OF WASHINGTON)		
) SS.		
COUNTY OF KITSAP)		
)		
On this day of		pefore me, the undersigned, a Not	
On this day of		pefore me, the undersigned, a Notorn, personally appeared:	
for the State of Washington, duly to me known as the individual(s) of the that he/she/they signed and sea the uses and purposes therein men	described in and who ex		act and deed for
to me known as the individual(s) of to me that he/she/they signed and sea the uses and purposes therein mensaid instrument.	described in and who exalled the said instrument, ationed, and on oath stat	ecuted the foregoing instrument, as his/her/their free and voluntary	act and deed for orized to execute
On this day of for the State of Washington, duly to me known as the individual(s) of to me that he/she/they signed and sea the uses and purposes therein men said instrument.	described in and who exalled the said instrument, ationed, and on oath state	ecuted the foregoing instrument, and as his/her/their free and voluntary ed that he/she/they was (were) authors.	act and deed for orized to execute we written.
On this day of for the State of Washington, duly to me known as the individual(s) of to me that he/she/they signed and sea the uses and purposes therein men said instrument.	described in and who exalled the said instrument, ationed, and on oath states	ecuted the foregoing instrument, and as his/her/their free and voluntary ed that he/she/they was (were) authors day and year in this certificate above	act and deed for orized to execute we written.